

Barbour County Ambulance Authority Meeting

July 15, 2025

10:00 am



APPROVED
8-8-25

DAVID STRAIT, LESA CORLEY, SUZANNA SKIDMORE, EVAN WORKMAN, ROB KIMBLE, COREY BRANDON

Aaron Bostel, Shana Frey, Bob Wilkins, Jonathan Liston, Brian Murphy, Natasha Kosowsky

Absent/Regrets: Cheri Sturm

BCAA bylaws require the first meeting in July to elect officers. The County Commission appoints the President by way of recommendation from the board. Lesa Coley nominated David Strait to remain President; Rob Kimble seconded, David Strait abstained from voting. The recommendation will be submitted to the County Commission for appointment.

David Strait nominated Corey Brandon as Vice President; Lesa Corley seconded.

Minutes were approved from the June 13, 2025 meeting on a motion by Suzanna Skidmore; seconded by David Corley.

Operational updates were discussed. There were 168 calls for service in June. 61 calls for service in July, to date, and 376 calls for service since May 15.

Aaron Bostel reported the Medicare approval process has been completed and billing is expected to start in 15-45 days. The Medicaid process has begun.

Lift assists were discussed. A policy will be drafted for billing.

TPC Humanity and When2Work were compared and discussed.

Prodigy EMS Training was discussed.

WV Board of Pharmacy licenses were renewed at both stations and an inspection is scheduled for 7/21/25.

Station Security and Narcotic storage compliance is being reviewed and updated accordingly.

The oxygen tanks from Samson Welding have been delivered. 8 additional portable tanks were ordered.

A financial update was provided.

Based on discussions from the Operations Update, the TCP Humanity will be tabled for further contract/agreement discussions and presented at the next meeting for approval.

David Strait made a motion to begin utilizing the Prodigy EMS Training platform up to \$3,000 per year to cover all clinicians (full time and part time; excluding drivers); Evan Workman seconded.

Following discussion on the WV State Auditors' Purchasing Card program, Rod Kimble made a motion to participate in the program; David Strait seconded. Policies and procedures are adopted as is and will amend as necessary for BCAA operations. Aaron Bostel, Director and Shana Frey, Secretary/Treasurer will oversee the Pcard program.

An agreement with Claytor Enterprises was presented for Financial Statement preparation for FY 25. David Strait made a motion to accept the agreement; Corey Brandon seconded.

President Strait discussed bylaws and suggested revisions to be considered at the next meeting for board member terms, meeting frequency and recommendations for the vacant board seat.

Jonathan Liston, Whitingham Agencies presented information on Globe Life. The information provided will be taken into consideration.

Dave Strait made a motion to enter Executive Session for Operations Updates at 11:35am; Evan Workman seconded.

Suzanna Skidmore made a motion to resume Regular Session at 11:50am; David Strait seconded.

The next meeting is scheduled for August 8, 2025 at 10:00am.

The meeting was adjourned at 11:52am.

Barbour County
Laurie L. Austin, Clerk
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COUNTY COMMISSION MINUTES
Book 29 @ Page 25
Pages Recorded 2