

Invitation to Bid

Security Camera System Installation – Barbour County Fairgrounds

Barbour County Commission

Project Location: 227 Fairgrounds Way, Belington, WV 26250

Project Description

The Barbour County Commission is accepting sealed bids from qualified security system contractors for a turnkey IP-based video surveillance system installation at the Barbour County Fairgrounds.

Mandatory Pre-Bid Meeting

A mandatory pre-bid meeting and site visit will be held. Only companies attending the meeting may submit a bid. The meeting will review project requirements, existing infrastructure, desired camera coverage, and allow questions. The pre-bid meeting will be held August 26th, 2026 at 9:30am, meeting at the Barbour County Fairgrounds.

Scope of Work

Provide all labor, materials, equipment, programming, testing, commissioning, training, cabling, conduit, network equipment, mounting hardware, surge protection, labeling, and documentation necessary for a complete operational system. System shall be installed prior to December 31, 2026. Should the system not be operational by above date, Barbour County Commission reserves the right to withhold final payment until all work, testing, training, documentation, and punch list items have been completed and accepted. Unsatisfactory performance under this Contract may be considered by the Commission when determining responsibility for future solicitations, to the extent permitted by applicable law and procurement regulations.

Terms of Payment

Payment shall be made to the vendor as follows: The project will be paid in four progress payments. Payment one will be issued upon project award. Payment 2- at 50% complete. Payment 3- at 75% complete. The final payment will be issued upon completion. . Where available, it is preferred to use Credit Card payment without a convenience fee, but is not required.

Camera Requirements

INVID Vision Series IP cameras shall be used exclusively. No substitutions without written approval. Cameras shall include appropriate fixed dome, turret, bullet, or PTZ models as needed. Minimum features: 4MP (8MP preferred where appropriate), H.265/H.265+, day/night, IR, WDR, PoE, ONVIF, IP66 for outdoor use, motion detection, tamper detection, and privacy masking.

Video Management

Provide a compatible NVR with at least 30 days continuous recording, remote viewing, user management, playback, export capability, and mobile application support.

Network Infrastructure

Provide CAT6 or better cabling, PoE switches, patch panels, fiber where required, rack hardware, cable management, surge protection, and proper labeling.

Installation Standards

Installations shall be neat, professional, weatherproof where required, code compliant, and all penetrations sealed. The main controls shall be housed on the "Maintenance Shop"

Contractor Qualifications

Minimum five years commercial experience, properly licensed as applicable, insured, and provide three comparable project references.

Warranty

Minimum one-year workmanship warranty plus manufacturer warranties.

Training & Documentation

Provide user training, as-built drawings, network diagrams, equipment inventory, manuals, warranty information, and administrative credentials.

Bid Submission

Include bid form, qualifications, references, equipment list, schedule, proof of insurance, warranty, and total cost.

Evaluation

Award based on responsiveness, qualifications, experience, equipment, warranty, schedule, and cost. The Barbour County Commission reserves the right to reject any or all bids.

Special Provisions

All equipment shall be new. Contractor shall verify field conditions. Deviations must be identified in the bid and approved by the Owner. This Invitation to Bid does not commit the County to pay any costs incurred by the individuals or firms in the preparation and submission of the Bid. The Barbour County Commission reserves the right to reject any or all bids at any time without penalty.

Bid Sheet

A bid sheet must be obtained from the Barbour County Commission web site and returned no later than September 16th, 2026 at 4:00PM. Bid sheets can be returned to the Barbour County Administrator at 26 N Main St, Philippi WV 26416, Attn: Barbour County Fairgrounds Security Camera Project or alternatively hand delivered to the County Administrator by the same time and date. The County Commission is not responsible for late arrivals.