

Barbour County Commission Meeting
April 19, 2022
5:00 pm

SUSIE CVECHKO COMMISSION PRESIDENT, JAMIE CARPENTER COMMISSIONER, DAVID STRAIT COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, SHANA FREY COUNTY ADMINISTRATOR

John Boskovic, Jedd Schola, Kim Lewis, Corey Brandon, Jean Clark, Jennifer Burner, Bobby Monroe, Dylan Harper

Susie Cvechko called the meeting to order at 5:03pm, following a work session at 4:00pm.

The first reading was held for the Barbour County Enhanced 911 Ordinance amendments. The amendment is to update fees imposed on local exchange service lines to finance the projected costs of capital improvement and maintenance costs of the Enhanced Emergency Telephone System and associated Emergency Dispatch Equipment - Residential from \$3.00 to \$3.15; Business from \$3.00 to \$4.00; Centrix from \$0.00 to \$0.25.

On a motion by David Strait, seconded by Jamie Carpenter, meeting minutes from April 4, 2022 were approved. 3/0

Exonerations were presented.

On a motion by Susie Cvechko, seconded by David Strait, four (4) final settlements were approved. 3/0

WILLIAM MARSHALL KESTER, JR., KEITH LEE CROSS, IRENE PEARL THOMPSON, CHRISTOPHER LEE DAVIS

As required by code section 11-8-10a, the Commission is required to meet on April 19 to hear and consider any objections made orally or in writing by the Prosecutor, State Auditor or any other taxpayer of the county against the proposed 2022-23 Levy Estimate. The levy estimate ran as a Class II-0 legal ad on March 30 and April 6 in the Barbour Democrat. A letter from the WV State Auditor dated April 4, 2022 stated approval of the levy estimate as submitted. Levy rates are Class I- 14.3; Class II- 28.6; Class III- 57.2; Class VI- 57.2. Hearing no objections and having received state auditor approval, a motion was made by Jamie Carpenter, seconded by David Strait, to approve the 2022-23 Levy Order and Rate sheet, Regular Current Expense Levy. 3/0

Coronavirus State and Local Fiscal Recovery Funds Final Interim Rule guidance allows the election of a standard allowance, up to \$10 million, or its entire allotment- for Barbour County that is \$3.19 million- without demonstrating any revenue loss. This category expands expenditure authority to include almost any expenditure authorized by state law and reduces reporting burden. It does not, however, exempt a local government from the federal Uniform Guidance compliance requirements. It's important to also note that subrecipients must also be familiar with and follow federal Uniform Guidance compliance requirements. The commission

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has adopted policy and procedures that subrecipients must follow. A project and expenditure report is due on April 30 to Treasury. Several applications have been received; however, no funds have been obligated or expended. Submitted applications are scheduled to appear on the May 2nd agenda for consideration. On a motion by David Strait, seconded by Jamie Carpenter, the commission elects the standard allowance, as allowed by the Coronavirus State and Local Fiscal Recovery Funds Final Interim Rule and file necessary State and Local Fiscal Recovery Funds Project and Expenditure reporting. 3/0

The Sheriff's Department entered an agreement with the Allegheny Highlands Regional Response Team. They also submitted grant applications for Allegheny Highlands Regional Response Team Vests, Helmets and Uniforms- \$10,982.30, Motorola Radios and Communications for Deputies- \$35,532.20, Body Cameras for Deputies- \$11,988.00.

Commissioner Cvechko reported on the 19th Circuit (Barbour/Taylor) Community Corrections Board meeting.

Dylan Harper, 911 Director, reported that he is attending the Public Communications training in Charleston.

He provided a Mon Power Memorandum of Understanding for the SORN tower at 185 Antenna Drive. The MOU has been in place; however, signatures need updated.

He reported that FCC has granted license approval for the 911 Radio System and all equipment has been ordered.

Corey Brandon, OEM Director, provided a report on the Active Threat tabletop exercise with the Board of Education. The tabletop was facilitated by the WV Homeland Security. Agency participation included WV State Police, Barbour Sheriff's Department, Philippi PD, Barbour EMS, Belington EMS and Broaddus Hospital.

He also reported that WV Threat Prep advised that mobile test sites will be distributed to Health Departments in WV. The test sites consist of free-standing inflatable drive through tents that are climate controlled and contained inside a trailer with lights and a generator.

He has assisted several agencies submit applications to the Homeland Security grant program, along with several applications from OEM/911. He was notified that Barbour County put in the most application requests, hopefully some will be successfully funded.

The EMPG 2019 grant has been approved for payment in the amount of \$31,500.00. EMPG 2020 is being prepared.

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Jennifer Burner, Director- Barbour County Health Department, discussed Health Department progress and the upward trend in financials. Numerous policies have been updated and internal controls put in place in order to meet audit requirements. They are striving to meet several goals and initiatives with a focus on public health and preventative care. They are observing community trends and adopting services to meet local needs such as preventative screenings, men's health, collaboration with the DHHR, expanding environmental health and sanitation services. She has also been working closely with Barbour OEM to expand their threat prep practices.

Ms. Burner discussed the need for software and equipment for electronic records and the possibility of direct funding from the County Commission. Follow up discussions will take place.

Mr. John Boskovic was present to inquire about the Galloway Senior Center building that is for sale. He explained how he has connected with the Brownton Community and has a desire to open the building as a community center. Following discussion and concerns expressed, Commission Cvechko explained that the building was owned by the Barbour County Senior Center and that the board made the decision to sell the building. Inquiries should be with the Senior Center Executive Director.

Revisions to the Barbour County Commission Employee Handbook has been reviewed by legal counsel, WVCORP insurance and Elected Officials. The final version of the employee handbook was approved and made effective May 1, 2022 on a motion by Jamie Carpenter, seconded by David Strait. 3/0

Discussion was held regarding the revised sick leave policy that allows employees to carry over unused sick leave days, up to 120 days. This policy revision will benefit employees with longevity and who retire from active employment. Shana Frey requested consideration to make this particular policy effective immediately and retroactive to January 1, 2022 so that employees who have had an anniversary date between January 1 to current will be included in the revised policy. On a motion by David Strait, seconded by Jamie Carpenter, the sick leave policy, specifically "Sick leave can be carried over, up to 120 days" is effective immediately and retroactive to January 1, 2022. 3/0

The WVCORP self-insurance proposal was presented for acceptance. The total due for property and worker's compensation coverage is \$111,646.00. Rate credits were received in the amount of \$1,932.00 that reduced the amount due to \$109,714.00 for 2022-23. This proposal was approved on a motion by Susie Cvechko, seconded by Jamie Carpenter. 3/0

Mr. Bobby Monroe made a presentation of Data Max services. Data Max assists counties to collect delinquent business property tax. They charge on a performance base at a rate of 25% of collection. He reported that Roane, Gilmer, Lewis and Kanawha counties recently entered into

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agreement with them. They are established with several municipalities for B&O collection assistance. The commission will take the information under consideration and discuss with the Sheriff.

The next regular meeting is scheduled for May 2, 2022 at 5:00. This meeting will be held in the Circuit Courtroom due to early voting being set up in the commission chambers.

On a motion by Susie Cvechko, seconded by David Strait, the meeting was adjourned at 7:24pm.
3/0

Susie Cvechko, President

Barbour County
Connie L. Kaufman, Clerk
Instrument 268923
05/03/2022 @ 01:04:58 PM
COUNTY COMMISSION MINUTES
Book 28 @ Page 336
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