

**BARBOUR COUNTY COMMISSION MEETING
MONDAY NOVEMBER 6, 2017
AT 5:00 P.M.**

**PRESENT: PRESIDENT TIM MCDANIEL, COMMISSIONER PHIL HART,
COMMISSIONER SUSIE CVECHKO, COUNTY CLERK CONNIE KAUFMAN AND
SHANA FREY COUNTY ADMINSTRATOR**

Tammy Narog, Annette Santilli, Mariji Ilic, J.W. Wyatt, Ron Skidmore

Tim McDaniel called the meeting to order and led the pledge.

The Commission requested a moment of silence for the Texas shooting.

On a motion by Susie Cvechko and seconded by Phil Hart, the meeting minutes from October 2, 2017 and October 23, 2017 were approved.

John Cutright presented exonerations.

Connie Kaufman presented sixteen (16) final settlements. On a motion by Phil Hart and seconded by Susie Cvechko, the final settlements were approved.

Ms. Kaufman also mentioned a letter that was received from Talbott's Funeral Home for action to be taken on the James Davis estate. Ms. Kaufman requested this request be tabled until she can speak with family members.

Ms. Kaufman discussed the Special Election Reimbursement in the amount of \$23,595.36, which will be reimbursed by the State of WV.

A resolution was presented for the VOCA and PRO Officer grants to authorize Tim McDaniel, president to act on the Commission's behalf and enter into a contractual agreement with the Division of Justice and Community Services. On a motion by Susie Cvechko and seconded by Phil Hart these resolutions were passed.

A budget resolution was presented to include the VOCA and PRO Officer grants in the 2017-18 budget. On a motion by Phil Hart and seconded by Susie Cvechko, the budget resolution was approved.

A yearly support agreement for software was presented and discussed from CSS, Inc. in the amount of \$21,441.00. On a motion by Phil Hart and seconded by Tim McDaniel, the support agreement was approved.

A letter was presented from the State Tax Department describing a clerical error and recommendation for changes. The commission tabled this letter until further review and will be discussed at the December meeting.

Annette Santilli thanked the commission for their letter of support toward their Needle Exchange program.

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She reported the Barbour County Health Department received a certificate for participating in Public Health Awareness Month. They were the only Department to do so.

They also received the Spirit of Collaboration Award.

Santilli read the proclamation to name November as the Pancreatic Cancer Awareness Month. November 16 is 'Going Purple' day.

J.W. Wyatt discussed the status of the Timber bids at the Fairgrounds. There will be 40 acres timbered. The formal showing will be held on November 14 at 8:00 am. The bid due date is December 4 at 4:00 pm.

Tammy Narog provided a report on the Community Corrections program. She noted 7 major projects in Barbour County that participants have been engaged in.

She also mentioned their Toy Drive project lasting until December 2. Toys will be collected and distributed to the WVU Children's hospital.

The Philip Barbour Band submitted their annual contribution request in the amount of \$500.00. The Commission also approved a contribution to the Football team, \$500 and Volleyball, \$250 for travel expenses to their state tournaments. On a motion by Tim McDaniel and seconded by Phil Hart, these contributions were approved.

Lee Gibbs donated a large picnic table to the Fairgrounds. He also discussed his plan to submit an application to the Barbour County Community Foundation to make improvements to the Junior baseball field and asked for the Commission to support this project.

The Barbour County Development Authority requested a pledge letter for their grant. On a motion by Tim McDaniel and seconded by Susie Cvechko, a letter will be drafted pledging \$24,000.00 for matching funds for their grant.

Tim McDaniel gave the Animal Control report for October. Discussions were held on an Animal Cruelty and Canine Tethering ordinance. This ordinance will be looked at further.

Tim McDaniel reported that currently there are Community Correction participants serving their community services hours at the kennel through the week and a paid Community Correction participant on weekends and holidays.

Ron Skidmore discussed personnel changes at 911/OEM.

The new CAD system will tentatively go live on December 7, 2017.

The camera system has been installed and working well. Courthouse cameras can now be viewed from the 911 Center.

Signs in one section in the county is remaining to be installed before the sign project is completed.

Skidmore talked about repairs that are needed for the Address/Mapping vehicle.

He talked about an opportunity to purchase portable radios for the Sheriff Department that are capable of providing an encrypted channel. On a motion by Phil Hart and seconded by Susie Cvechko, this purchase was approved.

A report was given on the generators that were provided to Community Centers. Some centers are struggling with funding the installation. On a motion by Phil Hart and seconded by Tim McDaniel, \$500 was approved for Community Centers who received a generator to assist with installation costs.

Phil Hart met with Thrasher Engineering regarding the Laurel Dam Project. A meeting is to be organized with Austin Caperton, DEP Director to discuss the project.

Susie Cvechko has concerns on the water loss with Chestnut Ridge PSD. Discussions were held.

Connie Kaufman reported the employee Christmas Dinner will be held on December 11.

Discussion were held regarding adding a fulltime Deputy to allow for more coverage. The Civil Service exam is being organized.

A six month budget review will be scheduled with the Elected Officials.

The next regular meeting will be held on December 4, 2017 at 5:00 pm.

The following final settlements were approved on a motion by Phil Hart and seconded by Susie Cvechko.

VIRGINIA DARLENE GAUNT, PAUL E. JACKSON, LISA LANINE ALLIGOOD, ARETHA JUNE WHITE, CARL ZEBEDEE MAYOROS, LORETTA BELL CONNTZ, LAWRENCE L. SWICK, PAULINE MARIE SWICK, WILBERT MCDANIEL, SANDRA SUE DUCKWORTH, WILMA JEAN FREEMAN, DEBORAH M. JOHNSON, HILDA VIRGINIA MCCAULEY, STANLEY D. HADDIX, JAMES WILLIAM JORDAN, VIOLA VIRGINIA NORRIS.

On the motion by Susie Cvechko and seconded by Tim McDaniel, the meeting was adjourned at 7:35 pm.

Timothy McDaniel